

B U R E A U

Creating meaningful connections in your world of work

**EXCLUSIVE REPRESENTATION AGREEMENT**

Between  
**Bureau Limited**  
and  
**Jack Taylor**

# Exclusive Representation Agreement

2/9/2019

## Parties

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1. **Bureau Limited** ("Bureau" )
- 2 **Jack Taylor**

### Purpose of Agreement

- 1.1 The prime purpose of this agreement is to provide a level of high-quality recruitment consulting, marketing and advice on your behalf to an agreed target list. This will be within an agreed time frame and designed to meet your determined career objectives.
- 1.2 You will enable this time investment to be made by the exclusivity of relationship within terms to be agreed within this contract. No cost will be incurred by you.

## Term of Agreement

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- 2.1 This is a mutual agreement between Bureau Limited and Jack Taylor
- 2.2 This agreement commences on 2/09/19 and concludes on 4/10/2019
- 2.3 The parties may agree to extend this agreement whereupon a new agreement will be agreed and signed

## Commitments

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### 3.1 Under this agreement Bureau Ltd commits to;

- 3.1.1 Represent you to specific target persons, companies and organisations as per schedule 1.

- 3.1.2 This representation will be completed within the agreed time frame as agreed in clause 2.2.
- 3.1.3 Proffer you to specific existing opportunities, and others that arise through the term of this agreement, that meet your agreed career objectives.
- 3.1.4 Provide an assessment and analysis for both constructive feedback and enrichment and for use in representations.
- 3.1.5 Negotiate role, terms and conditions should an ideal opportunity arise through a third party
- 3.1.6 Keep you informed as to actions taken and progress at agreed times and stages.

**3.2 Under this agreement you commit to;**

- 3.2.1 Exclusive representation to named parties as per schedule 1 for the period agreed in clause 2.2.
- 3.2.2 Enable Bureau to assess opportunities presented by third parties within the schedule 1 time frame to ensure they meet career criteria.
- 3.2.3 Make all efforts to be available for meetings and interviews arranged by Bureau
- 3.2.4 Provide feedback from these meetings to enable ongoing refreshing of target and methodology.
- 3.2.5 Keep Bureau notified of additional opportunities that may arise through the term of this agreement, and progress of them.

Dated: 2/09/2019

Signed by **Bureau Limited** as Company:

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Partner

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Signature

Signed by Jack Taylor:

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Full Name

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Signature